

## Office of Municipal Planning and Development Coordinator



### **VISION**

A dynamic and responsive organization with responsible, committed, pro-active and innovative staff equipped with new capabilities to generate and utilize a vast array of information and technology to evolve socio-economic, physical, cultural and environmental development frameworks and policies and able to work harmoniously with other local government functionaries to support the local government achieve its development goals.

### **MISSION**

To provide an effective and efficient mechanism that promote better quality services through the utilization of accurate, well-processed quality information and technology that will enhance pro-active, responsive, and accountable decision-making and local governance.

### **DUTIES AND FUNCTIONS**

- Formulate integrated economic, social, physical, and other development plans and

## **Municipal Planning and Development Coordinator**

Written by Norida Villaruel -

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policies for consideration of the local government development council;

- Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;
- Integrate and coordinate all sectoral plans and studies undertaken by the different functional groups or agencies;
- Monitor and evaluate the implementation of the different programs, projects, and activities in the LGU concerned in accordance with the approved development plan;
- Prepare comprehensive plans and other development planning documents for the consideration of the LDC;
- Analyze the income and expenditure patterns, and formulate and recommend fiscal plans and policies for consideration of the finance committee of the LGU concerned;
- Promote people participation in development planning within the LGU concerned;
- Exercise supervision and control over the secretariat of the LDC; and
- Exercise such other powers and perform such other functions and duties as may be prescribed by law or ordinance.

**Contact Number/s:**